



DEPARTMENT OF EDUCATION SCHOOL'S PRIVACY POLICY

BLACKBURN LAKE PRIMARY SCHOOL

FLORENCE ST BLACKBURN 3130

Department of Education has developed a new Schools' Privacy Policy and related documents for all Victorian government schools to implement. All schools must use the same policy on the Department's website.

The Department of Education and Training (which includes all Victorian government schools, central and regional offices) values the privacy of every person and is committed to protecting information that schools collect.

All staff including contractors, service providers and volunteers of the Department, and this Victorian government school (our school), must comply with Victorian privacy law and this policy.

In Victorian government schools the management of 'personal information' and 'health information' is governed by the Privacy and Data Protection Act 2014 (Vic) and Health Records Act 2001 (Vic) (collectively, Victorian privacy law).

This policy explains how our school collects and manages personal and health information, consistent with Victorian privacy law.

Department of Education 'Schools Privacy Policy'

<http://www.education.vic.gov.au/Pages/schoolsprivacypolicy.aspx>.

The new Schools' Privacy Policy:

- replaces any existing privacy policies used by schools
- ensures your school is compliant with updated legislation
- clarifies that all school staff (including Student Support Service Officers, other allied health practitioners and teaching staff) may share personal and health information about a student with all other staff who 'need to know' that information, to enable the school to educate or support the student or fulfil legal obligations
- Allows for personal and health information about students transferring between government schools to be shared with the next (Victorian government) school.